5th August 2022

Dear Parents / Guardians,

I hope you and your families are continuing to keep well and your children are enjoying the break from school.

Return to School Dates.

Please find below the return to school dates for the various year groups, the school calendar was sent out previously and it is uploaded to the Parent's section of the school website.

Year Group	Return to School Date
1st Years and Prefects	30th August at 9am
2nd year	2nd September
3rd year	1st September
TY	2nd September
5th year	2nd September
6th year	1st September
LCA 1 and 2	1st September

The schedule for the 1st year Induction days will be sent out on the app a few days before the students start school.

Fees
The expenses associated with running a big school are increasing every year, I greatly appreciate the efforts parents make to pay all the fees before the start of the new school year. These fees go towards purchasing essential resources for our students. All fees can be paid in the school shop section of the St. Louis Community School app. Thank you for all the payments that have been received so far.

Admin Fee
The admin fee includes paper levy, school locker, student insurance, school journal and Parents Association affiliation fee. **Students will need to supply their own lock for their locker,** this can be purchased in Diamond's Hardware shop in Kiltimagh.

Book Rental
The Book Rental scheme costs the school a lot of money and we really need students to take good care of the books we lend them. The cost of the book rental scheme for 1st year students for the academic year 2022- 2023 is €90.00 along with a deposit of €30.00
This deposit, along with the deposit you will pay in 2nd and 3rd year, is refundable on return of the books in good condition at the end of the Junior Cycle.

Unfortunately we do not offer a Book Rental scheme in 5th year so all books will have to be purchased outside of school. The 5th year booklist is available on the school website and it was previously sent out on the app.

Students joining the LCA programme do not have to source books outside of school, all resources will be provided when school returns

BBBS
The €40.00 fee is to help offset the costs associated with the 1st year BBBS activities that are organised throughout the year.

TY Programme.
The €350.00 fee covers the cost of guest speakers, workshops and TY activities. There is also an admin fee of €80.00 for all TY students.

Reports.
All student assessment reports went live on VSware at the beginning of June, if you have any difficulty accessing these reports, please contact Rena in the school office on 094 93 81228

Prefects
Thank you to all students who applied for the role of Prefect, Head Boy / Girl. Unfortunately we can only offer a limited number of positions. All of our students have a special place in St. Louis and they all have important roles in many different ways.

The Prefects are asked to attend school on Monday 29th August at 3pm and all day on Tuesday 30th August.

Head Boy: Joseph Cunnane   **Head Girl**: Eabha Murray

Prefect Team 2022-2023

Lily	Begley
Alanna	Burke
Rachel	Byrne
Lauren	Conroy
Caitlin	Henry
Caitlin	Kelly
Shauna	Langan
Thomas	Maloney
Jonathan	McHugh
Alannah	McNicholas
Ciara	McNicholas
Tom	O'Flaherty
Tara	Prendergast
Rachel	Ward

Student of the Year Awards 2021 – 2022

First year:
Daniel Drlik and Emma Maloney.

Merit certificates for (Male students): Pierce Keadin, Shea Gilmartin, Martin Woods.

Merit certificates for (Female students): Siobhán Healy, Zuzanna Zarycka, Mary Moran.

Second year:
Louis Butler and Ella Gill.

Merit certificates for (Male students): Lucas Hirst, Jonathan Higgins, Cian Moran.

Merit certificates for (Female students): Charlotte Gillen, Caoimhe Laffey, Isla Murray.

Third year:
Jack Morley and Tara Ward.

Merit certificates for (Male students): Evan Cosgrove, Abdelkader Al Swidani, Darragh McGovern.

Merit certificates for (Female students): Holly Groarke, Ruta Stasiukonyte, Cara Higgins.

Fifth year:
Thomas Maloney and Ciara McNicholas, Shauna Langan.

Merit certificates for (Male students): Tom O Flaherty, Johnny Conlon, Aaron Henry, Jack Sheridan.

Merit certificates for (Female students): Alanna Burke, Alannah McNicholas, Caitlin Henry, Emily Gallagher.

Sixth year:
Kyle Mulderrig and Erin Murphy.

Merit certificates for (Male students): Cathal Flatley, Jason Hession, Mark Barbieri, Colm Carney, Briain Breslin, Andrew Meenaghan.

Merit certificates for (Female students): Emma Jordan, Joanne Devaney, Shauna Connor, Amy McNicholas, Laura Rosney, Anna McDonnell.

LCA years:
Scott McNicholas and Caitlin Kelly.
Merit certificates: Evie O Mahony, Tara Prendergast, Cian Coleman.

Arriving Late or Leaving Early.

In the interest of the health and safety of our students, parents must accompany their son or daughter to the front office when they are signing in late or going home early.

Please note…**students who arrive to school late, unaccompanied by a parent or guardian will NOT be allowed to class until they have been signed in by their parent or guardian**.

School Uniform.

The details of the school uniform are attached. 'Inese' is the new supplier of the St. Louis School uniform and she is based in Chapel Street. Please ensure shoes or runners are **completely black**, Shoes or runners with any embellishments that are not black are not permitted. The uniform skirt need to be **knee length** and hoodies are not part of school uniform. Details of the school uniform are attached at the end of this letter.

VSware

VSware is our school administration system. I have attached guidelines below for logging into it just in case you have mislaid them. Please store the username previously issued in the same manner as your bank details, safely and securely.

1. Log onto stlouiscs.vsware.ie (Please ensure you use this **exact** address, **No www. or http** in front of stlouiscs.vsware.ie)
2. Then click **create / reset password**
3. **Type in the username** you received in a text message from the school
4. **And the last four digits of the mobile phone number you have registered with the school**
5. Then create a new password for yourself.

Parents' Association.

This year we had a very active Parents' Association and we thoroughly enjoyed meeting at various stages throughout the year. It is very important that parents / guardians have a voice in their child's education. I encourage you to join our Parents' Association for the coming year. Our Parents' Association would like to be able to contact the wider community of parents. If you do not want your contact details passed on to the Parents' Association, please inform the school in writing.

Finally, I wish to express my sincere thanks for your continued support and co-operation,

Yours sincerely,
Ms. Regina Anderson
Principal.

SCHOOL UNIFORM 2022 - 2023

Boys – Senior (Transition Year, Fifth and Sixth Year)
Blue uniform shirt worn with collar turned down. Dark grey uniform trousers.
Navy uniform round neck jumper with school crest.
Plain (**not embellished**), flat, black or navy shoes.
Optional:Navy uniform fleece with school crest,
Black runners without obvious coloured branding. **Runners must be completely black**.

Boys – Junior Cycle (First, Second and Third year)
Grey uniform shirt.
Wine uniform round neck jumper with crest. Other items as above.

Girls – Senior (Transition Year, Fifth and Sixth Year)
Cream, cotton, uniform blouse worn with collar turned down.
Knee-length, pleated, check uniform skirt or navy uniform trousers.
Bottle green uniform v-neck jumper with school crest.
Plain (not embellished), flat, completely black shoes.

Girls – Junior Cycle (First, Second and Third year)
Navy uniform v-neck jumper with school crest. Other items as above.